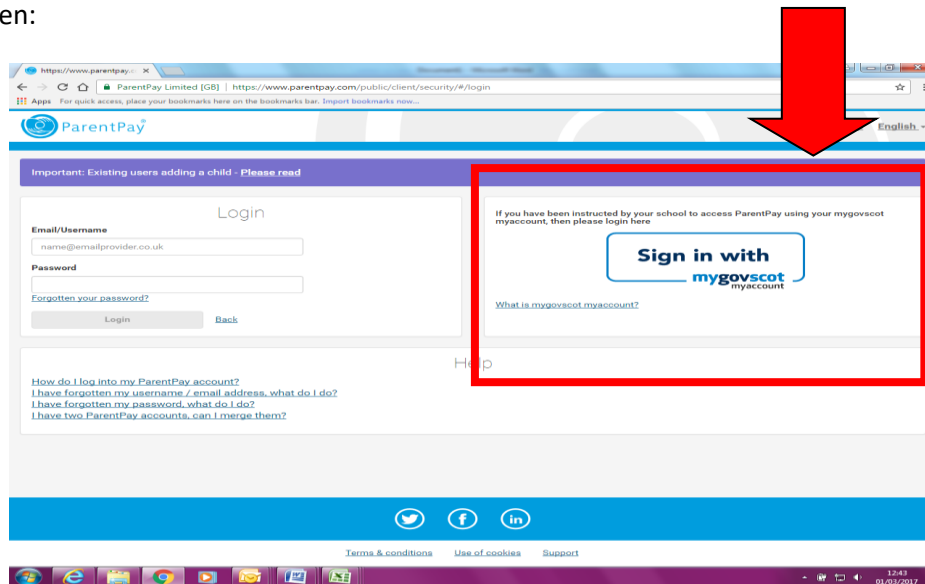


HOW TO CREATE A PARENTPAY ACCOUNT

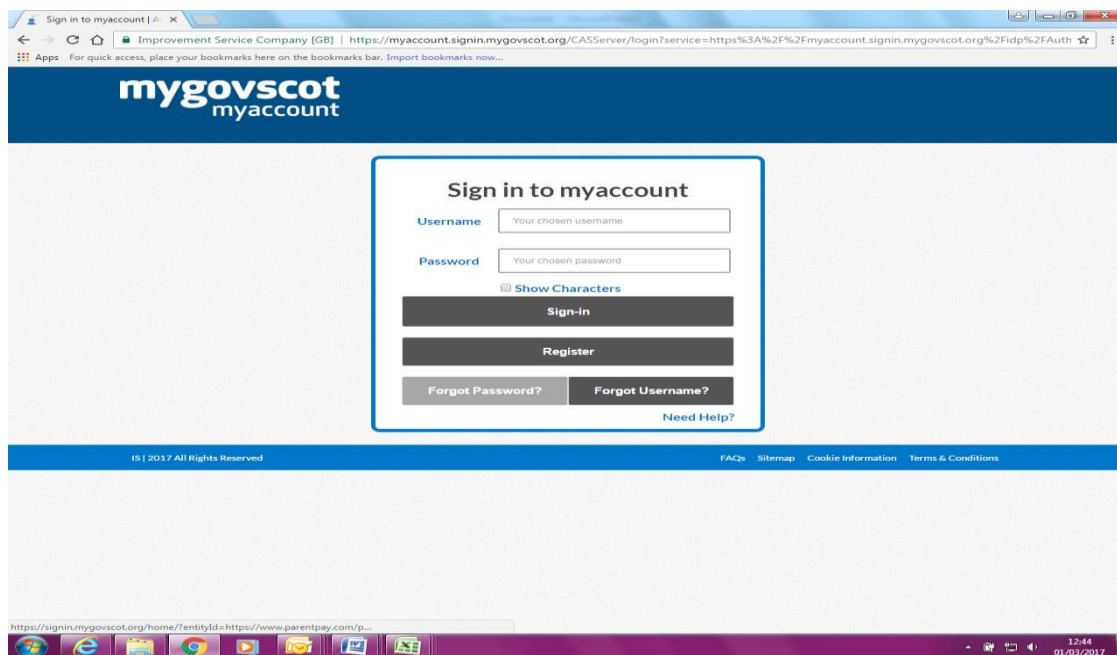
ParentPay Online Payments system is accessed through mygov.scot / my account. Please go to <https://www.parentpay.com/public/client/security/#/login>

This will take you to the following screen within ParentPay. Please only click on the right hand side of the screen:



If you have an existing mygovscot / my account, enter your user name and password and click on 'sign in' as shown on the screen below.

If you do not have an existing mygovscot / my account, please click 'register' and follow the instructions to create your account.



Once registered or signed into mygovscot / my account as directed above you will need to enter the ACTIVATION INFORMATION provided in the covering letter attached

Enter your activation details on the 'Link your accounts' page noted below.

https://www.parentpay.com/public/client/security/#/link/mygovscot?provider=MyGovScotMyAccount&uname=

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Link your accounts

Please note: if this is the first time you have used ParentPay, please enter the codes from the activation letter received from your school.

To link your mygovscot myaccount and your ParentPay accounts please enter your ParentPay login details here.

Email/Username

Password

[Forgotten your password?](#)

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Once you have activated your account, you will be able to make online payments straight away.

If you encounter any issues please contact the School Office or refer to <https://www.parentpay.com/parents/using-parentpay/help-and-support>